

# Federal Budget IQ® Analyst

Position Description

February 2022

**Federal Budget IQ®**—[www.federalbudgetIQ.com](http://www.federalbudgetIQ.com)—is a small public sector market intelligence firm providing sophisticated market leaders customized assessments and forecasts since 2014. Based on original, data-driven analysis from our professional team, **Federal Budget IQ®** (FBIQ) offers clients insight into the timing and direction of emerging federal spending patterns and analysis on how those trends are likely to impact operational priorities for key federal agencies.

The **Analyst's** primary responsibilities are to enhance the depth, breadth, and quality of FBIQ's services. Initially, this will be a part-time position with negotiable monthly hours. This position offers each candidate both flexibility and the opportunity to hone his or her budgetary and analytical skills by working with FBIQ's experienced best-in-class team. This is not a lobbying position.

## Duties

- Research federal budgetary developments, analyze their impact on current agency programs and operations, and forecast their future implications
- Prepare data-driven, sourced research and analytical materials on budget and appropriations matters of interest to current and prospective clients
- Contribute data, analysis, and content for both internal and external use
- Monitor and assess current Executive Branch and congressional budget-related decisions, directives, and policy developments for their relevance to clients

## Requirements

- At least two years of operational experience at OMB, a federal agency, or the House or Senate Appropriations Committees
- Working knowledge of the federal budget and appropriations process
- Experience reviewing federal civilian agency programs including grants to state and local governments
- Reliability and integrity
- Strong research, writing, analytical, and communication skills

## Initial Assignments

- Beginning immediately, the Analyst will be assigned research and analytical projects for Federal Budget IQ reports, briefings, and presentations.
- Within 45 days, working with senior members of our professional team, the Analyst will complete a review of Federal Budget IQ's service strategy for selected FBIQ clients and develop recommendations to the management team to increase service quality.
- Within 60 days, the Analyst will be integrated into multiple FBIQ service teams.

Qualified candidates should send a cover letter and resume to David Taylor, CEO and Founder of FBIQ, at [careers@federalbudgetIQ.com](mailto:careers@federalbudgetIQ.com).